

II. EDUCATIONAL BACKGROUND

A. Please list every school you have attended beginning with high school:

Name & Location	Dates	Degree or No. of Hrs.	Special Studies or Major/Minor	G.P.A.
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1. _____

2. _____

3. _____

B. What experience do you have working with children? _____

C. Why do you want to work at Immanuel Christian School? _____

III. EMPLOYMENT EXPERIENCE

List most recent employer first. Other pertinent information may be attached.

Employer _____ Position Held _____

Address _____

Phone _____ Dates of Employment _____ to _____

Name of Supervisor _____

Job Duties _____

Employer _____ Position Held _____

Address _____

Phone _____ Dates of Employment _____ to _____

Name of Supervisor _____

Job Duties _____

Employer _____ Position Held _____

Address _____

Phone _____ Dates of Employment _____ to _____

Name of Supervisor _____

Job Duties _____

A. What is your reason for leaving your current place of employment? _____

B. Does your employer know that you are actively pursuing other employment? _____

If no, please explain why not. _____

IV. CHRISTIAN EXPERIENCE

A. Information about your current church:

Name of church _____ Pastor _____

Address _____

City _____ State _____ Zip Code _____

Denomination, if not apparent in church name: _____

B. Are you a member of your church? _____ If not, why not? _____

C. What is your current involvement in your church? _____

V. REFERENCES

You will need to sign the Reference Release Form that is attached and return it with this application. Do not list family members or relatives for references.

- A. Personal Reference - Give two references who are qualified to speak of your spiritual experience and Christian service. List your current pastor first.

Name/Complete Address	Phone	Position
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1. _____

2. _____

- B. Professional Reference - Give two references who are qualified to speak of your professional training and experience. List your current or most recent employer/supervisor first.

Name/Complete Address	Phone	Position
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1. _____

2. _____

Please ask each of the above to send us a confidential reference concerning your personal and professional qualifications. When these references have been received, you will be contacted regarding the next step in the process.

Signature

AUTHORIZATION TO RELEASE REFERENCE INFORMATION

I have made application for a position as a _____ with Immanuel Christian School. I have authorized the school to thoroughly interview the primary references which I have listed, any secondary references mentioned through interviews with primary references, or other individuals which know me and have knowledge regarding my testimony and work record. I also authorize the school to thoroughly investigate my work records and evaluations, my educational preparation, and all other matters related to my suitability for employment.

I authorize references and my former employers to disclose to the school any and all employment records, performance reviews, letters, reports, and other such disclosure.

In addition, I hereby release the Immanuel Christian School, my former employers, references, and all other parties from any and all claims, demands, or liabilities arising out of or in any way related to such investigation or disclosure.

I waive the right to ever personally view any references given to Immanuel Christian School.

I agree that a photocopy or facsimile copy of this document and any signature shall be considered for all purposes as the original signed release on file.

I certify that I have carefully read and do understand the above statements.

Applicant's Name (Print)

Date

Applicant's Signature

APPLICANT'S CERTIFICATION AND AGREEMENT

I understand that Immanuel Christian School does not discriminate in its employment practices against any person because of race, color, national or ethnic origin, gender, age, or disability.

I hereby certify that the facts set forth in this initial application are true and complete to the best of my knowledge. I understand that discovery of falsification of any statement or a significant omission of fact may prevent me from being hired, or if hired, may subject me to immediate dismissal regardless of the time elapsed before discovery. If I am released under these circumstances, I further understand that I will be paid and receive benefits only through the day of release.

Since I will be working with children, I understand that I must submit to a background check by the state authorities and possible other federal or local authorities. I agree to assist Immanuel Christian School in conducting a criminal background check. I understand and agree that any offer of employment that I may receive from the school is conditioned upon the receipt of background information, including criminal background information. The school may refuse employment or terminate conditional employment if the school deems any background information unfavorable or to reflect adversely on the school or on me as a Christian role model.

I understand that this is only an application for employment and that no employment contract is being offered at this time.

I certify that I have carefully read and do understand the above statements.

Applicant's Name (Print)

Date

Applicant's Signature